



**SANTHIRAM COLLEGE OF PHARMACY**  
Approved by Govt. of A.P., A.I.C.T.E & P.C.I. - NEW DELHI,  
Affiliated to Jawaharlal Nehru Technological University, Anantapur-515002  
NH40, NERRAWADA, NANDYAL, KURNOOL DIST. A.P.-518501

**AGENDA OF CAC for the AY:2017-18 II Sem dt: 20.01.2018**

- ✓1. Subject allotment for faculty in pharmacy.
- ✓2. Framing of time tables for class work.
- ✓3. Preparation of institutional calendar, academic calendar and examination schedules.
- ✓4. Inviting lesson plans, schedules from the entire faculty.
- ✓5. Framing and measures should be taken for Anti-ragging and other committees.
- ✓6. Inviting proposals for facilities to be created in the Institution.
- ✓7. Inviting proposals for purchasing of instruments, glass wares, chemicals etc.
- ✓8. Review on University examination results.
- ✓9. Review on student's performance in competitive examinations.
- ✓10. Rules and regulations for the students and staffs
- ✓11. Institutional activities like placement, scientific and other co-curricular activities.
- ✓12. Any other academic issues.

**PRINCIPAL**  
**Principal**  
**Santhiram College of Pharmacy**  
**NH-40, NANDYAL**





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**CONSTITUTED MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC)**

**ATTENDED FOR MEETING dt: 20.01.2018**

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	
2	Mr. K. Ravi Kumar, Prof. of Dept. Indl. Pharmacy	Vice Chairman	9704129298 ravi445@gmail.com	
3	Dr. M. Sreenivasulu, Prof. of Dept. Ph. Chemistry	Main member	9505811202 ; sreenivasulu_munna @yahoo.com	
4	Mr. R. Niranjan Kumar, Dept. of Ph.Practice	Co- Ordinator	8125004838 niranjan3131@gmail.com	
5	Mr. V. Vijay Kumar, Dept. of Ph.Ceutics	Deputy. Coordinator	9885583630 vijay66vvk@gmail.com	
6	Dr. L. Siva Shankar Reddy, Prof. of Dept. Ph. Analysis	Member	9885697242 shiva_s_rl@yahoo.co.in	
7	Dr. Y. Dasthagiri Reddy, Prof. of Dept. Ph. Ceutics	Member	9703980570 dastul984@gmail.com	
8	Dr. B.Md. Ishaq, Prof. of Dept. Ph. Practice	Member	7799412060 Bmdishaq@yahoo.co.in	
9	Mr. N.D.V.R.Saradhi, Sr. Faculty, Dept. Ph.Analysis	Member	9618123118 saradhi2u@gmail.com	
10	Mr. N. Srinivas Reddy, Dept. of Ph.Cognosy	Member	9701324997 sreesri.142@gmail.com	
11	Mr. K. Shivaiah, Dept. of Ph.Cology	Member	9880559342 ksiva.pharmacist@gmail.com	
12	Dr. C. Bhargava Reddy, Dept. of Pharmacy Practice	Member	9676736692 bhargav.pharma03@gmail.com	
13	Ms. B. Aswini, Dept. of Pharmacy Practice	Member	9160351395 aswiniclinicpharma04@gmail.com	
14	Mrs. S. Gousia Begum, Dept. of Indl. Pharmacy	Member	9703067599 gousia009@gmail.com	
15	Mr. D. Maheswer Reddy, Staff I/C Examn. Section	Member	9581036162 dagadamahesh@gmail.com	

**Principal**  
 Santhiram College of Pharmacy,  
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## Minuets of College Academic Committee (CAC) which held on 20.01.2018

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2017-18 II sem and reviews/suggestions are recorded as follows.

S.no	Particulars	Enclosures	Action taken / Remarks
1	Subject allotment for faculty in pharmacy	Annexure-I	Subjects were allotted to the faculty as per their concerned department with not more than 24 hrs/week
2	Time tables framing for the class work	Annexure-II	Timetable for all classes & Utilization free staff for academic discipline was resolved.
3	Institution calendars, Academic calendars and examination cell	Annexure-III	Institution NSS calendars, Academic calendars and examination schedules were prepared.
4	Lesson plans, schedules from the faculty	Annexure-IV	Lesson plans, schedules were invited from the faculty and submitted
5	Framing and performance of the anti-ragging committee and other committees	Annexure-V	Anti-ragging committee is framed and the performance is satisfied
6	Institutional facility proposals	Annexure-VI	Proposals for the institution facilities were enclosed (CR, AR, PP, R&D, Labs future construction etc.)
7	Proposals for Instruments, glassware & chemicals purchase	Annexure-VII	Instruments, glassware, chemicals purchases orders were proposed and initiation for repair of instruments etc.
8	Review on condonation, detained, dropout students and University examination results.	Annexure-VIII	University examination results & students regularity were reviewed and directed for better results.
9	Review on students performance in competitive examinations and placements & training	Annexure-IX	Placement & training facilities for students and performance in competitive examination were reviewed.
10	Rules and regulations for the students and staff on academic requirements and discipline.	Annexure-X	Rules and regulations for the students and staff were framed based on requirement and best practices
11	Extra & Cocurricular activities of the students participation	Annexure- XI	Sports & games, steps for individual performance in co-curricular activities for skill development were discussed. The participation of students & staff in various workshops, seminars, conferences are appreciated and listed.
12	Students counsel system	Annexure- XII	The effective & recorded mentor-mentee system has to be introduced

PRINCIPAL

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